

## Minutes of Anstey PTA Meeting – Wednesday 22<sup>nd</sup> November 2017, 2.00pm

**Attendees:** Heather Eastman, Ysemay Frampton, Rachael McGrath, Tee Newman, Anna Robinson, Teresa Stone

**Apologies:** Tracie Brown, Alison Phillips, Barbara Severs

**Welcome:** Rachael McGrath (DHT) welcomed everyone and minutes from the previous meeting were approved.

### Actions from Last Meeting

- In the absence of a secretary, **Tracie Brown** has put herself forward to fill the role. Those present at the meeting were happy for this to happen.
- **TB** and **Jenny Jones** are looking into updating the PTA constitution to take into account the needs of the Let's Build It! project. This will be done with help from the Hampshire County Council legal team.
- The cake sale on 16<sup>th</sup> October made a fantastic profit of £160.
- The autumn disco raised £280 and the remaining discos for the year have now been booked. These will be on Thursday 22<sup>nd</sup> February and Wednesday 18<sup>th</sup> July.
- The school will hold a sponsored skip, rather than a sponsored bounce, to raise money for Let's Build It! This will probably happen in the spring term.
- Teachers Greg Lott and Ian Carpenter have agreed to do a sponsored sky dive for Let's Build It! The HCC legal team has advised that the insurance of the company used must be checked to ensure that the school has no liability for those jumping. **Heather Eastman** to arrange the event for the summer term.

### Plans for Christmas

- **Non-uniform day 1 is happening on Friday 1<sup>st</sup> December** and has been publicised in the school newsletter. **Teresa Stone** and **Tee Newman** will collect the donations on Monday 4<sup>th</sup> December. **TS** to make the hampers.
- **Christmas Gift Sales, Tuesday 5<sup>th</sup> – Thursday 7<sup>th</sup> December at lunchtimes.** All gifts have been purchased and wrapped. They will be sold at £2 each. **RM** to organise Junior PTA helpers. **AR** to email and text to ask for adult volunteers. **JJ** to be given samples of gifts to show to the children in assembly on the Monday.
- **Non-uniform day 2 is on Monday 11<sup>th</sup> December** and has also been in the newsletter. **HE** and several others will ticket donations for the tombola after school on the 11<sup>th</sup>. **AR** to ask for additional volunteers.
- **Christmas Performances Wednesday 13<sup>th</sup> & Thursday 14<sup>th</sup> December, 6.00pm.** We will raffle two of the Christmas hampers at these events, along with a voucher kindly offered by Emily South's personal trainer. **TN** and **Ysemay Frampton** said they would be available to sell tickets.

- **Meet Father Christmas, Monday 18<sup>th</sup> December, 3.00-5.00pm.** Letters have already gone home. **Barbara Severs** will purchase presents and organise the ticketing. **AR** to approach Anna Allen to wrap gifts again this year. **YF** also volunteered to help with the wrapping. Garvin West will be Father Christmas and CM Sports plus **TB** and **Suzanne Hayden** will support him in the grotto, which will be in Lavender Room.
- **Christmas Fair, Monday 18<sup>th</sup> December, 3.00-5.00pm.** Stalls will be: Raffle, 2x Tombolas, Drinks, Cakes, Pizza, Pocket Money, Where is Santa?, Snowman Biscuits, Hook a Bauble, Rudolph Hoopla, Santa Down the Chimney, Washing Line Game, Snowballs in a Jar, Name the Christmas Toy, Loom Bands, Let's Build It! table. Each class to run a stall, no set-up required by teachers. Entertainment will be: Dance Club at 4pm, Ukulele Club at 4.15pm, Miss Bradley's Christmas Singers at 4.30pm. **HE** and **TS** to stocktake what we have in the cupboard already and purchase anything additional required. **AR** to buy pizza and also put out pleas for cakes to sell and volunteers to help on the day. **AR** also responsible for floats.

## AOB

- **Alison Phillips** has offered to take on the PTA Facebook page. Should we also create one for Let's Build It! that we can open to a wider audience? **RM** to check with **JJ**.
- **TN** has arranged to have a table at the Bushy Leaze Christmas fair to raise money for Let's Build It! **TN** will kindly cover the £10 cost herself so that there is no outlay for the school.
- **TN** has also researched selling 'Bags for Life' in aid of Let's Build It! The outlay is quite large (around £600) so it was agreed to think more about this and perhaps refine the idea for sometime in the new year.
- **AR** to organise Phil the Bag collections for spring and summer terms.
- **AR** reported that the PTA bank account currently stands at £9,868.36, of which £4,872.43 is earmarked for Let's Build It! **AR** currently looking into setting up an offshoot account for holding Let's Build It! funds and also has forms for internet banking which will be ready to send off once the recently requested change of signatories has gone through.
- **Next meeting will be on Wednesday 21<sup>st</sup> February from 2.00 - 3.00pm at school**